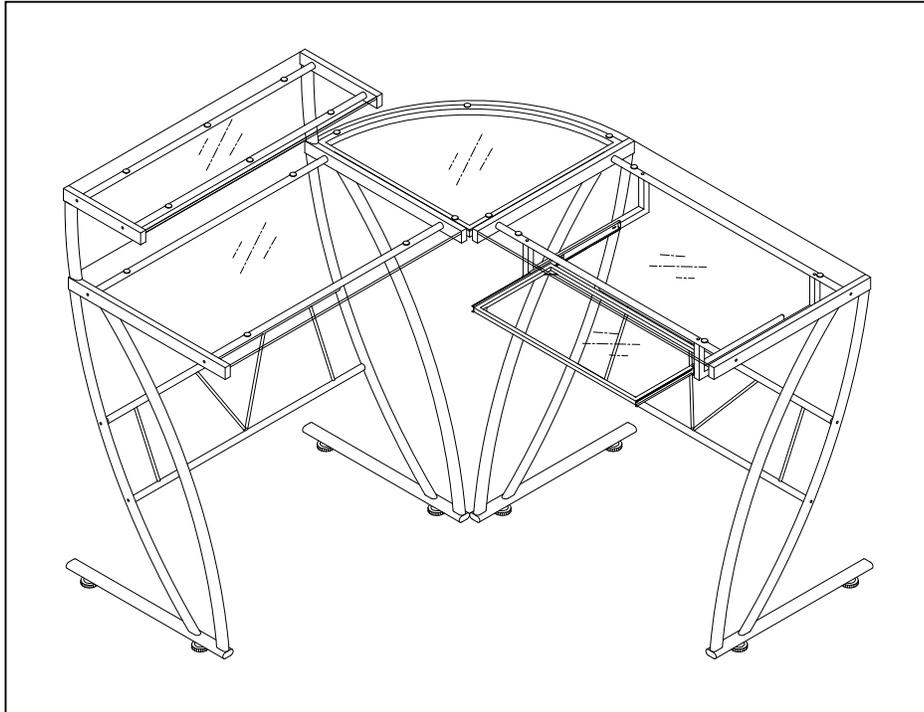




## Belaire Glass L Desk

**ZLN # ZL1441-1DU**



**⚠ DO NOT return to the store if parts are missing or damaged.**

For Parts Replacements and Inquiries, please call us Toll-Free 1-888-736-2141 or E-mail

[CustomerService@Z-LineDesigns.com](mailto:CustomerService@Z-LineDesigns.com).

To ensure a timely delivery, please include the following:

1. Full Name
2. Physical Address (Our primary carrier, FedEx, will NOT deliver to P.O. Boxes)
3. Phone Number
4. QC Number: NH \_\_\_\_\_
5. ZLN Number: ZL1441-1DU\_V01
6. Part Number(s) or Letter(s)
7. Quantity
8. We also request that you please provide a brief description of the reason for your request.

**Our Customer Service Representatives will be available to assist you Monday – Friday 7:00 am to 3:30 pm Pacific Standard Time (Except Holidays).**

061912

# Important

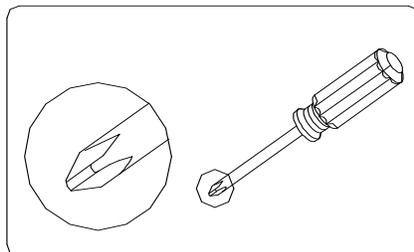
## Estimated Assembly Time: 1hr

 TWO PEOPLE ARE NECESSARY FOR THE ASSEMBLY OF THIS PRODUCT.

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**Before you begin:** Open, identify, and count all parts prior to assembly. Lay out on non-abrasive surface. You will need the parts identified on page 3 - 5 of this instruction manual.

**NECESSARY TOOLS** – YOU WILL NEED PHILLIPS HEAD SCREW DRIVER FOR ASSEMBLY



NOW YOU ARE READY TO BEGIN ACTUAL ASSEMBLY!

# HARDWARE IDENTIFICATION

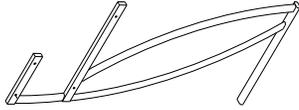
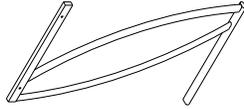
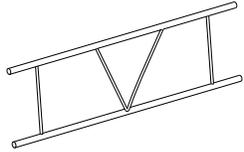
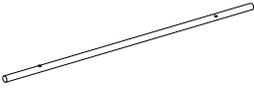
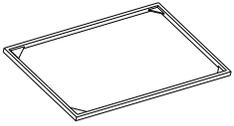
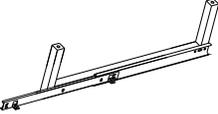
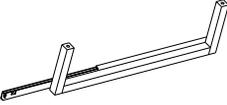
A		FLOOR LEVELER (FL81530)	8 PCS
B		6x50x10mm ALLEN BOLT (AB65010BL)	4 PCS
C		6x32x10mm ALLEN BOLT (AB63210BL)	16 PCS
D		6x32x10mm FLAT HEAD ALLEN BOLT (ABFH63210BL)	4 PCS
E		ALLEN WRENCH (AW4BL)	1 PC
F		4x12x8mm WOOD SCREW (RHWS4128BL)	4 PCS
G		RUBBER PLUG	19 PCS
H		FELT PAD	4 PCS

\*Extra hardware is enclosed for your convenience.

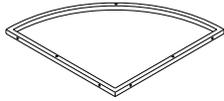
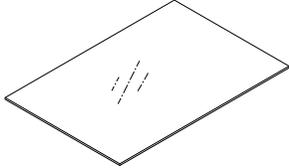
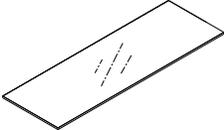
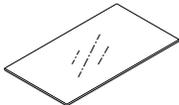
THE BELOW PARTS ARE PRE-ASSEMBLED AND ARE LISTED AS A REFERENCE ONLY.

I		UPPER PLASTIC END CAP	10 PCS
J		LOWER PLASTIC END CAP	8 PCS

# PARTS IDENTIFICATION-1

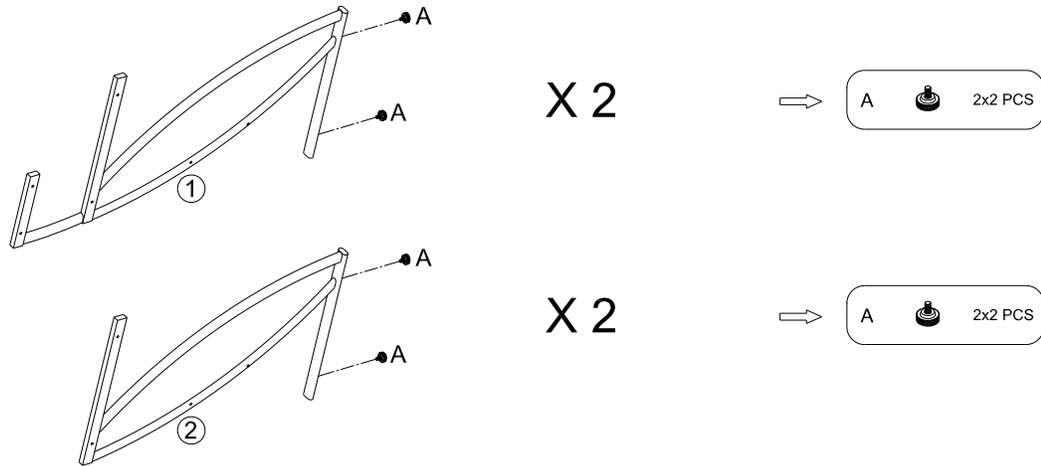
①		MAIN DESK FRAME	2 PCS
②		COMPUTER DESK FRAME	2 PCS
③		BACK FRAME	2 PCS
④		COMPUTER DESK CROSSBAR	2 PCS
⑤		MAIN DESK CROSSBAR	2 PCS
⑥		SHELF CROSSBAR	2 PCS
⑦		KEYBOARD FRAME	1 PC
⑧		LEFT KEYBOARD GLIDE	1 PC
⑨		RIGHT KEYBOARD GLIDE	1 PC

## PARTS IDENTIFICATION-2

⑩		CORNER FRAME	1 PC
⑪		CORNER GLASS	1 PC
⑫		DESK GLASS	2 PCS
⑬		SHELF GLASS	1 PC
⑭		KEYBOARD GLASS	1 PC

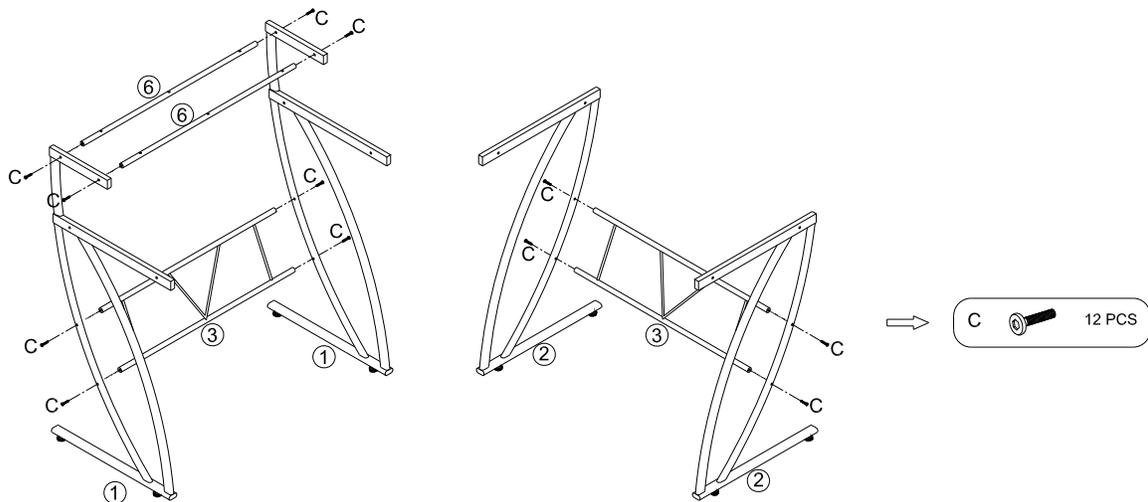
# ASSEMBLY INSTRUCTION

## STEP 1



Insert (A) Floor Levelers into the BOTTOMS of (1) Main Desk Frames and (2) Computer Desk Frames as shown.

## STEP 2



**DO NOT FULLY TIGHTEN ALLEN BOLTS UNTIL THE END OF STEP 7.**

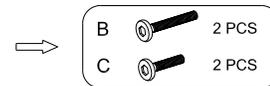
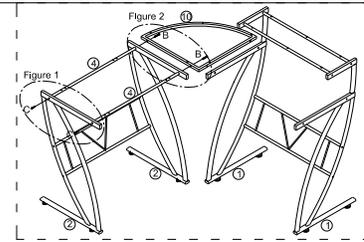
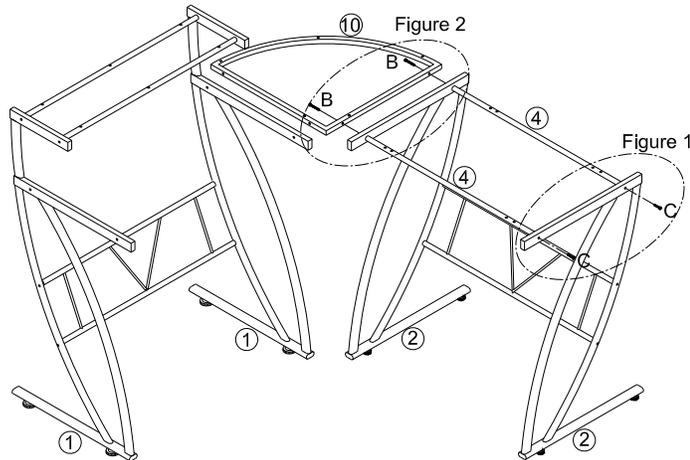
1. Connect (3) Back Frame and (6) Shelf Crossbars to (1) Main Desk Frames with (C) 6 x 32 x 10mm Allen Bolts.

**\*NOTE: Make sure the holes located on (6) Shelf Crossbars that connect to (G) Rubber Plugs (in Step 5) face UPWARD.**

2. Now connect (3) Back Frame to (2) Computer Desk Frames with (C) 6 x 32 x 10mm Allen Bolts.

**\*NOTE: THE MAIN DESK AND COMPUTER DESK CAN BE REVERSED TO YOUR PREFERENCE. PLEASE DECIDE AT THIS TIME WHICH SIDE YOU WANT THE MAIN DESK BEFORE CONTINUING ON WITH THE NEXT STEP.**

## STEP 3



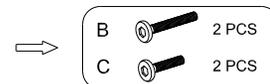
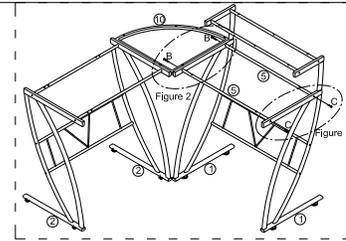
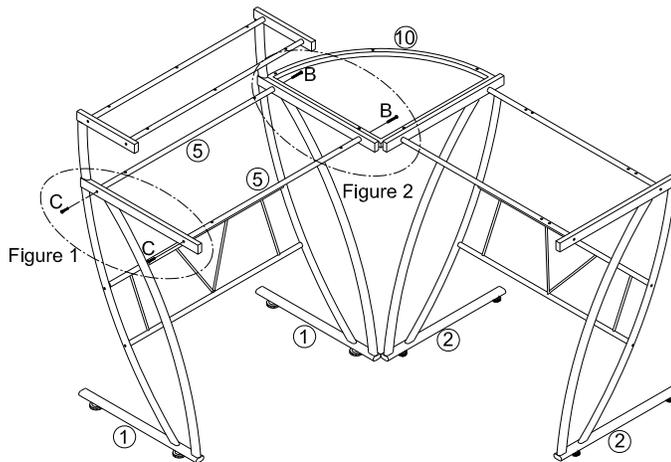
**DO NOT FULLY TIGHTEN ALLEN BOLTS UNTIL THE END OF STEP 7.**

1. Set the Main Desk and Computer Desk in the desired positions as shown in either of the illustrations above.
2. Connect (4) Computer Desk Crossbars to the OUTSIDE of the Computer Desk with (C) 6 x 32 x 10mm Allen Bolts as shown in Figure 1.
3. Now connect (10) Corner Frame through the INSIDE of the Computer Desk to (4) Computer Desk Crossbars with (B) 6 x 50 x 10mm Allen Bolts as shown in Figure 2.

**\*NOTE: Make sure the holes located on (4) Computer Desk Crossbars and (10) Corner Frame that connect to (G) Rubber Plugs (in Step 5) face UPWARD.**

**\*NOTE: You will need a second person to hold the other end of (10) Corner Frame In place until the next step.**

## STEP 4



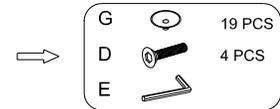
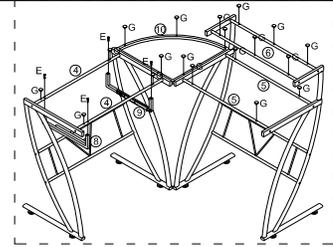
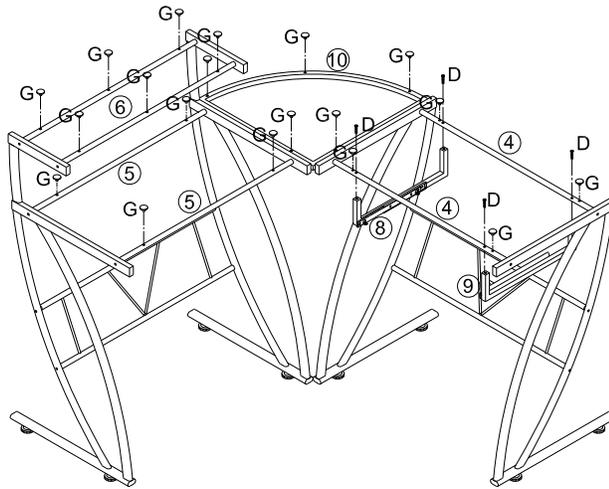
**DO NOT FULLY TIGHTEN ALLEN BOLTS UNTIL THE END OF STEP 7.**

1. Connect (5) Main Desk Crossbars to the OUTSIDE of the Main Desk with (C) 6 x 32 x 10mm Allen Bolts as shown in Figure 1.

**\*NOTE: Make sure the holes located on (5) Main Desk Crossbars that connect to (G) Rubber Plugs (in Step 5) face UPWARD.**

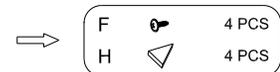
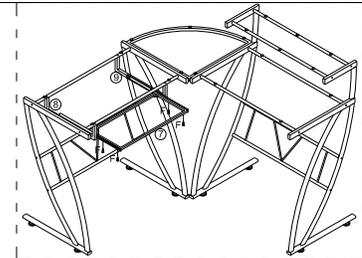
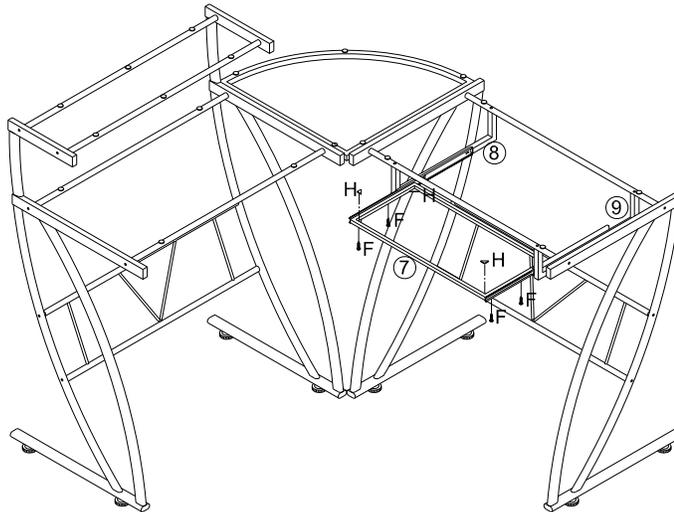
2. Now connect the remaining end of (10) Corner Frame through the INSIDE of the Main Desk to (5) Main Desk Crossbars with (B) 6 x 50 x 10mm Allen Bolts as shown in Figure 2.

## STEP 5



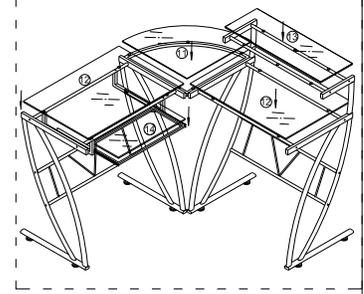
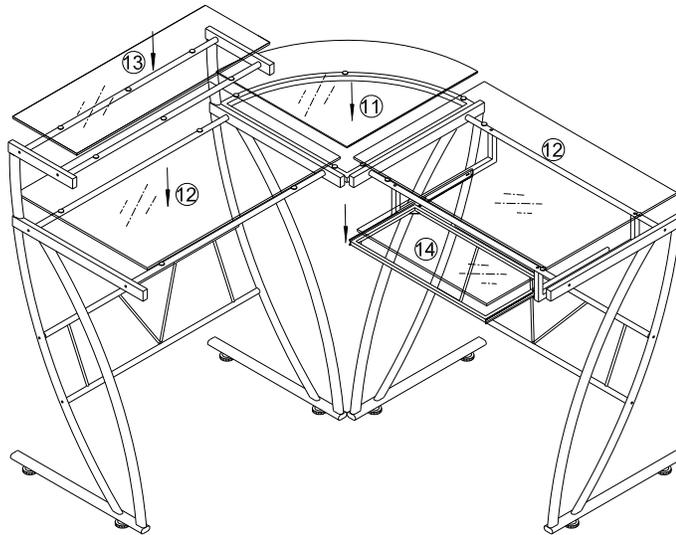
1. Connect (8) Left Keyboard Glide and (9) Right Keyboard Glide to (4) Computer Desk Crossbars, making sure the Glides extend toward the FRONT, with (D) 6 x 32 x 10mm Flat Head Allen Bolts. **FULLY TIGHTEN.**
2. Insert (G) Rubber Plugs into (4) Computer Desk Crossbars, (5) Main Desk Crossbars, (6) Shelf Crossbars, and (10) Corner Frame as shown.

## STEP 6



1. Extend the Keyboard Glides and set (7) Keyboard Frame in place as shown. Secure from UNDERNEATH with (F) 4 x 12 x 8mm Wood Screws.
2. Now adhere (H) Felt Pads to the Inside Corners of (7) Keyboard Frame.

## STEP 7

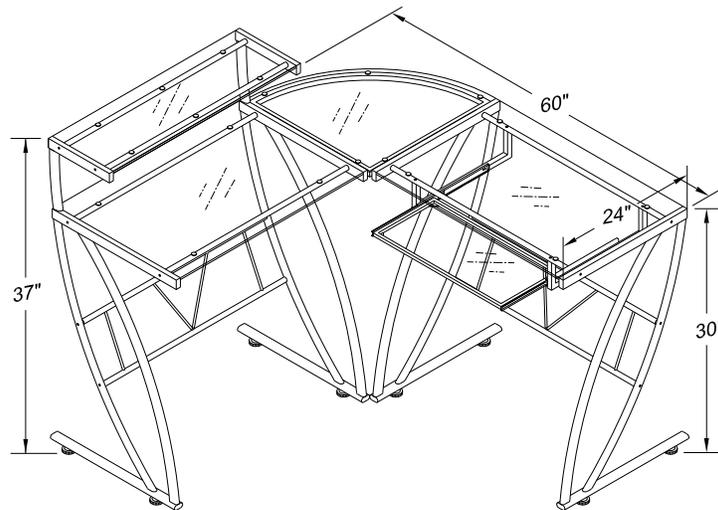


1. Carefully set (11) Corner Glass, (12) Desk Glass, (13) Shelf Glass, and (14) Keyboard Glass in place as shown.
2. Once the glass is in place, line up the unit to make sure it is square and the glass fits properly.
3. **FULLY TIGHTEN ALL ALLEN BOLTS AT THIS TIME** with (E) Allen Wrench.

**\*NOTE: You may need to go back through the steps to make sure you have tightened them all.**

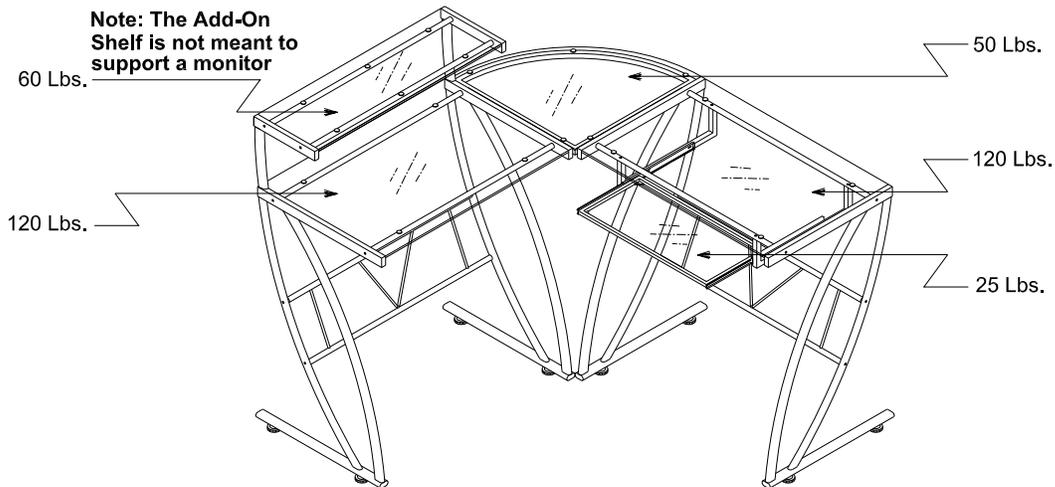
**CONGRATULATIONS, YOUR BELAIRE GLASS L DESK IS NOW COMPLETE!**

## DIMENSIONS



Product Size: 60"(W)x60"(D)x37"(H)

## MAXIMUM WEIGHT CAPACITIES



**⚠ CAUTION:** This product is intended to hold the Maximum Weight (EVENLY DISTRIBUTED) indicated. Exceeding the Maximum Weight will result in instability and may cause possible injury.

If the glass is chipped or broken stop using the product and consult the manufacturer or supplier.

### \* GLASS CAUTION:

- DO NOT place very hot or very cold items on the glass surface(s) unless adequately thick table mats are used to prevent such items from coming into contact with the glass.
- DO NOT sit or stand on the glass surface(s).
- DO NOT use the glass as a chopping surface.
- DO NOT strike the glass with hard or pointed items.
- When cleaning the glass, use a liquid glass surface cleanser and a soft cloth; DO NOT use harsh powders or any other abrasive substances as they will scratch the glass.



Creating beauty, Manufacturing great value!



## 1 Year Limited Warranty

Thank you for purchasing a Z-Line Designs product. We promise to repair or replace any Z-Line Designs product or component that may have any defects in material or workmanship for as long as you, the original purchaser, own it. This warranty is subject to the provisions below. Z-Line Designs' sole obligation and purchasers' exclusive remedy pursuant to these warranties are limited to replacement at Z-Line Designs sole discretion. There are no other warranties except as expressly set forth below, either expressed or implied, including any warranty of merchantability for any particular purpose.

The word defects in this warranty is defined as imperfections that impair the service, function or effectiveness of the product.

### 1 YEAR:

Glides, casters and user-adjustable work surface mechanisms, laminates, veneer finishes and other materials which cover your Z-Line Designs product.

### INFORMATION ON COLOR VARIATIONS & FINISHES:

Some natural variations occurring in wood, or other natural materials are inherent to their character, and thus can not be avoided. Therefore they are not considered to be defects. Z-Line Designs does not warrant the color-fastness or matching of colors, grains, textures or other such materials. Customers' own materials selected by and used at the request of a user is therefore not warranted by Z-Line Designs.

### LIMITATIONS INVOLVING MATERIALS & COMPONENTS:

The materials and all components listed below are covered according to the following schedule from the date of sale to the original purchaser.

### EXCLUSIONS:

This warranty does not apply to: damage caused by the carrier, modifications to the product, or attachments to the product not approved by Z-Line Designs, non-standard materials selected by and used at the request of a user, and products that were not installed, used or maintained in accordance with product instructions and warnings. Nor shall Z-Line Designs have any responsibility for incidental or consequential damages resulting from the breach of this Warranty, including but not limited to inconvenience, rental or purchase of replacement products, loss of profits or commercial loss. Some states do not allow the exclusion or limitation of incidental or consequential damages so the above limitation or exclusion may not apply to you. This warranty gives you specific legal rights and you may also have other rights, which may vary from state to state. This warranty applies only to products sold within the United States of America and the Commonwealth of Canada.

### TO OBTAIN SERVICE FROM THIS WARRANTY:

Your Z-Line Designs' dealer is our mutual partner in supporting your warranty requests. By following the procedures instructed below, you are assured that you will receive the best level of customer service guaranteed.

- A) Please contact the local Dealer from whom you originally purchased within 30 days (**unless otherwise noted by the Dealer**) of discovery of the defect. Prepare to confirm that you are the original purchaser of the product and provide necessary product information, such as serial number(s)/ UPC number(s) from the product in question.
- B) The Dealer will gather all the pertinent information required regarding your claim(s), inspect the product and thus contact a Z-Line Designs Customer Service Representative. (Please allow a reasonable amount of time for inspection, review, and response to Dealer.
- C) If the Z-Line Designs Dealer confirms that the product in review is eligible under the warranty conditions as stated above, the customer service representative or another representative of the Company will determine whether to provide replacement parts, or authorize other arrangements at the sole discretion of the vendor, Z-Line Designs. No assembly/labor is included in this warranty.

### TO CONTACT CUSTOMER SERVICE:

Our knowledgeable Service Representatives are ready to assist you in the case this warranty applies to you. Please be prepared to explain the defect in detail, model/style number, date and location of purchase, your name, address, phone number and have your original sales receipt.

Please contact us Monday-Friday (except all major holidays) at:

Toll Free 1-888-736-2141 from 7:00 am – 3:30 pm (Pacific Standard Time) OR Email us: [customerservice@z-linedesigns.com](mailto:customerservice@z-linedesigns.com)

**OR**

Contact your local dealer from whom you originally purchased the product in question.

